## Marrickville FC Privacy Policy

Marrickville Football Club (referred to in this Policy as the Club) is committed to managing your information in a secure and responsible manner and in accordance with the Privacy Act 1988 (Cth). This Policy sets out the way in which the Association collects, uses, and discloses personal information and also explains your rights and how to contact us.

### 1. Collection of your Personal Information

- 1.1 In the course of its operations, the Club may collect, use, and disclose the personal information of players, club and team officials, coaches, managers, and volunteers. In each case, the precise nature of the collection, use and disclosure of personal information by the Club depends on the services you request and receive from, and your interaction with, the Club.
- 1.2 There are many aspects of the Club's website which can be viewed without providing your personal information. However, for access to the future MFC Customer Support features, you may be required to submit personal identifiable information.

This may include, but not limited to, a unique username and password or provide a sensitive information in the recovery of your lost password.

### 2. Sharing of your Personal Information

- 2.1 We may occasionally hire other companies to provide services on our behalf. This includes, but is not limited to, handling customer support enquiries, processing transactions or customer freight shipping. Those companies will be permitted to obtain only the personal information they need to deliver the service.
- 2.2 Your personal information may be shared with the Canterbury & District Soccer Football Association (the Association). The Club is an affiliated member of the Association, who conduct the competition we participate in.

Marrickville Football Club takes all reasonable steps to ensure that these organisations are bound by confidentiality and privacy obligations, in relation to the protection of your personal information.

# 3. Use of your Personal Information

- 3.1 The Club may use your information to:
  - a) Verify your identity.
  - b) To process the registration of individuals to participate in football competitions.
  - c) To develop programs, activities, events, products, services, and merchandise relating to football and the Club.
  - d) To investigate and take action in connection with any disciplinary, dispute or grievance processes.

- e) To satisfy our obligations under the Corporations Act 2001 (Cth) and otherwise at law.
- f) To carry out market research and surveys.
- g) To maintain participation and service/benefit records, data, and statistics, including for archive and historical purposes
- 3.2 For each visitor to reach the site, we expressively collect the following non-personally identifiable information including but not limited to:
  - a) Browser type.
  - b) Version and language.
  - c) Operating system: Pages viewed whilst browsing the site.
  - d) Pages access times; and
  - e) Referring website addresses.

This collected information is used solely internally for the purpose of gauging visitor traffic, trends and delivering personalised content to you while you are on the site.

From time to time, we may use customer information for new, unanticipated uses not previously disclosed in our privacy notice.

If our information practices change at some time in the future, we will use the customer information for these new purposes only. Data collected from the time of the policy change and forward will adhere to our updated practises.

### 4. Disclosure of your Personal Information

- 4.1 The Club may also share your personal information with third parties in relation to the operation of the Club's functions including:
  - a) The Association.
  - Football Administrators and anybody established by the Association, FNSW or FFA to deal with disciplinary, dispute or grievance proceedings.
  - c) Third party service providers, such as ticketing agents, venue operators, event organisers, IT providers and social media websites.
  - d) Association Insurers.
  - e) As required or authorised by law or where we have a public duty to do so, including for purposes of safety and security.
  - f) Where you have consented to your personal information being disclosed to others.
  - g) NSW Office of the Children's Guardian.
  - h) NSW Department of Sport and Recreation; and
  - i) NSW Department of Family and Community Services
- 4.2 If you receive a product or service from, or your information is otherwise collected by, a third party, such as the Association or Football Administrator, the relevant third party may have a separate privacy policy which applies to their collection, use and disclosure of your personal information. You should refer to that privacy policy for further details about how the relevant third party may collect, process, use, store and disclose your information and how you can contact the relevant third party if you have any queries, or wish to make a complaint, about their handling of your personal information.

### 5. Protecting your Personal Information

- 5.1 The Association takes reasonable steps to protect the security and privacy of your personal information. The Association has directed its staff that personal information must be dealt with in accordance with this Policy and kept secure from unauthorised access or disclosure.
- 5.2 If you are considering sending us any other personal information through an Association Site or other electronic means, please be aware that the information may be insecure in transit, particularly where no encryption is used (e.g., email, standard HTTP). Any transmission is therefore at your own risk. Once the Association has received your personal information, the Association will take reasonable steps to protect all personal information within its direct control from unauthorised access.
- 5.3 Where the Club has given you (or where you have chosen) a password which enables you to access certain parts of the Club Site, you are responsible for keeping this password confidential. The Club suggests that you do not share the password with anyone and to change it regularly.

#### 6. Access to and Correction of Your Personal Information

6.1 The Club takes all reasonable precautions to ensure the personal information that the Club collects, uses and discloses is accurate, complete and up to date. However, the accuracy of that information depends on the information you provide. The Club recommends that you let us know if there are any errors in your personal information and keep us up to date with changes to your personal information such as your contact details. These details should be corrected in your registration profile.

## 7. Changes to this Privacy Policy

7.1 Marrickville Football Club reserves the right to make amendments to this Privacy Policy at any time.

## 8. Accessing your Personal Information

8.1 You have a right to access your personal information, subject to exceptions allowed by the law. If you would like to do so, please let us know. You may be required to put your request in writing for security reasons.

The Club reserves the right to charge a fee for searching for and providing access to, your information on a per request basis.

# 9. Contacting Us

Marrickville Football Club welcomes your comments and feedback in relation to this Privacy Policy.

If you have any questions or requests about this Privacy Policy, feel free to contact us by email: <a href="mailto:info@marrickvillefc.org.au">info@marrickvillefc.org.au</a>

