



# 2021 COACHES & MANAGERS INFORMATION SESSION

UNDER 8 to Under 11

# THIS SESSION

## PURPOSE

- ▶ To provide an overview of Marrickville Football Club (MFC)
- ▶ Support team coaches and managers

## APPROACH

- ▶ Information Session and Q&A



## 1.1 MFC VISION & CULTURE

- ▶ Community based, NFP & volunteer supported club
- ▶ Providing a friendly environment that fosters enjoyment, skill development, creating friendships, and inspiring a team spirit for all ages and levels of ability
- ▶ All teams participate under Canterbury District Soccer Football Association (CDSFA) Competition

## 1.2 CODE OF CONDUCT

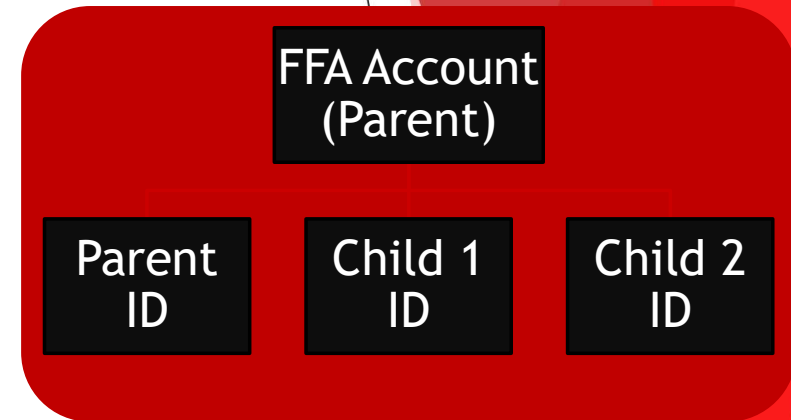
- ▶ MFC has a constitutional obligation to provide a safe and friendly environment for the delivery of football services
- ▶ MFC's expectation on all MFC members - coaches, managers, players and parents - is they will treat each other, supporters and opposition participants with respect, grace and courtesy
- ▶ MFC follows the Football Federation Australia (FFA) Code of Conduct <https://footballnsw.com.au/wp-content/uploads/2017/04/FFA-National-Code-of-Conduct.pdf>

## 1.3 BREACHES TO CODE OF CONDUCT & DISCIPLINARY REVIEWS

- ▶ Each Club member has the responsibility to uphold MFC's vision and Code of Conduct
- ▶ MFC expects Coaches and Managers to proactively support the Club's rules and decisions
- ▶ All MFC Code of Conduct concerns are asked to be raised via going to [info@marrickvillefc.org.au](mailto:info@marrickvillefc.org.au)
- ▶ ANY action, in the view of the Club, that threatens a safe environment is a breach of MFC's Code of Conduct and will be subject to disciplinary review
- ▶ MFC's Disciplinary Review Committee will review each reported incident and, in line with the reported facts, provide a determination
- ▶ Any other Club's behaviour concerns email directly [managingdirector@marrickvillefc.org.au](mailto:managingdirector@marrickvillefc.org.au)

# 1.4 REGISTRATION & NSW WORKING WITH CHILDREN CHECK (WWCC)

- ▶ You must register with the national body as a coach or manager via [www.playfootball.com.au](http://www.playfootball.com.au)
- ▶ You will be asked to provide your WWCC number
- ▶ At MFC, all coaches and managers **MUST** have a WWC
- If you don't have a WWCC number, you start the process by going to [www.kidsguardian.nsw.gov.au/child-safe-organisations/working-with-children-check](http://www.kidsguardian.nsw.gov.au/child-safe-organisations/working-with-children-check)
- If you have registered your children, you should have an account with PlayFootball
- If you don't have an account you will need to create one







# REGISTRATIONS

- ▶ Once you have logged in with PlayFootball, you will need to select the package for coach or manager
- ▶ Leave the drop down menus blank and just scroll down

Available registration products		
Role	Football Type	Playing Level
Select... ▾	Select... ▾	Select... ▾

## 2.1 TRAINING

- ▶ Training at Mackey and Steel Park is available on Tuesday, Wednesday and Thursday evenings.
- ▶ Training Area bookings have now been confirmed.
- ▶ Teams are only allowed to train at Mackey or Steel Park. Player registrations do not cover training at other fields.
- ▶ Coaches training bags can be collected from Mackey Park Clubhouse.





## 2.2 DRIBL- DRAW

- ▶ DRIBL is the Competition Management System used by the CDSFA.

All games will be found on the Dribl website or app

- ▶ The draw can be accessed at <https://cdfsfa.dribl.com>
- ▶ Check the draw on Friday evening as games may change

The screenshot displays the website for the Canterbury & District Soccer Football Association. At the top, there is a navigation bar with the association's name and a 'Web app' link. Below this is a menu with 'Home', 'Fixtures', 'Results', 'Ladders', and 'Clubs'. The main content area features a large banner image of a player from behind, holding a soccer ball. Text on the page reads 'Home and Away Winter 2020' and 'Jul 03 2020 - Oct 04 2020'. There are three buttons: 'View fixtures' (with a right arrow), 'View Results' (with a right arrow), and 'View Ladders' (with a right arrow). Below the banner is a dark blue section titled 'Fixtures'. Underneath, there are filter options: 'Filter by Competition' (Home and Away), 'Filter by League' (BBC 01 Male), 'Filter by Round' (Round 1), and 'Filter by Club' (Marrickville), along with a 'Reset filters' button. At the bottom, the date '4th Jul 2020' is shown, followed by a fixture entry: 'Strathfield' (16:30) vs 'Marrickville' at 'Strathfield Park - Field 2', 'BBC 01 Male', 'R1', with a 'Pending' status.

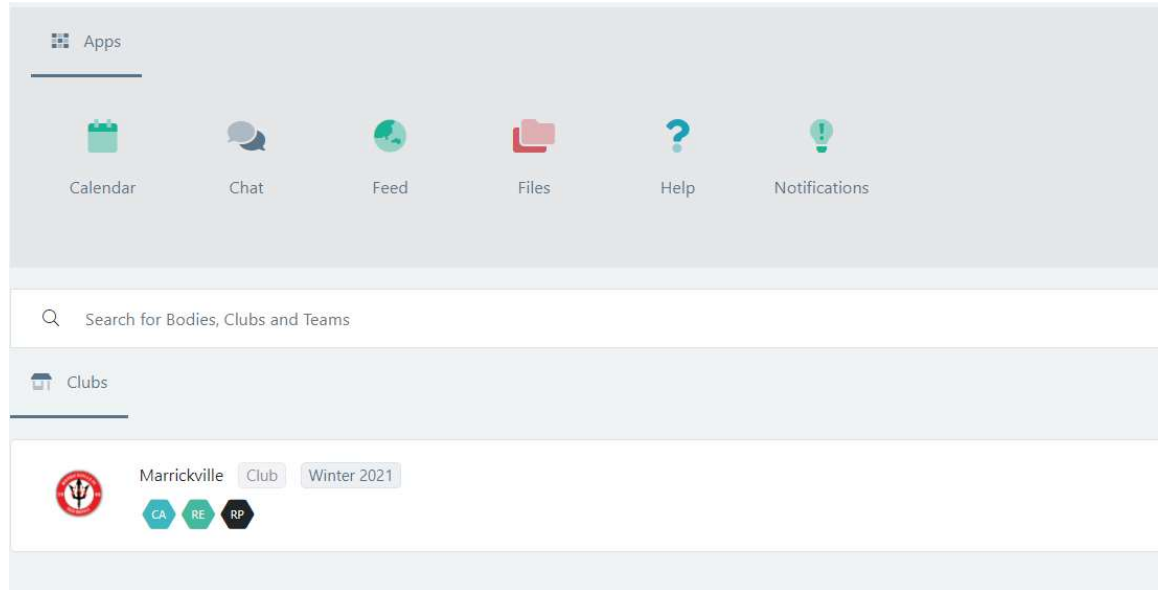
## 2.3 DRIBL -MATCH SHEETS & SCORES

- ▶ Team Managers (known as Team Recorders and Reporters) will be able to access their matches and enter results through the Dribl app.
- ▶ They will be able to access their match sheets and player ID cards.

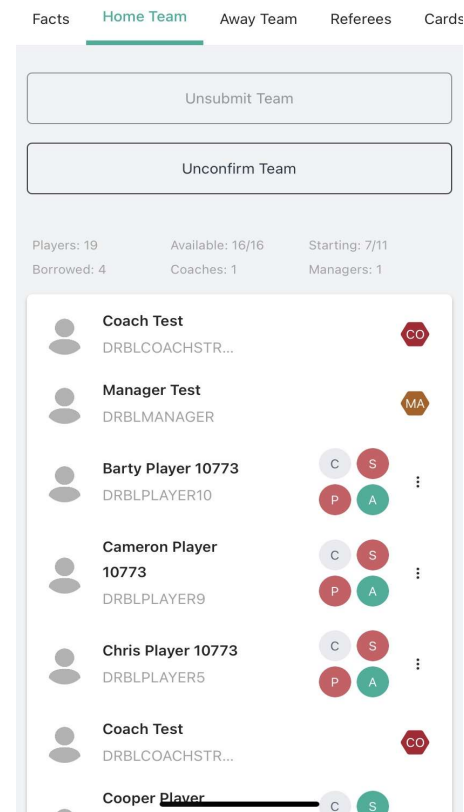


## STEPS:

1. Coaches and Managers must be registered in Playfootball
2. Coaches and Managers will receive an activation email on Thursday. The email is valid for 48 hrs.
3. Download the app
4. Login to Dribl by going to either the app or the web application (laptop/desktop/tablet)
5. From the tiles, select the Marrickville FC or Team



6. Select Match Sheets tab
7. Perform Search and Filter for your desired match/fixtures
8. Select desired match
9. At this point, you will see Home, Away and Referee tabs.
10. Review your players, select who is playing and update jersey numbers
11. If you are borrowing players, you click on the + button and start searching for the players to be added.
12. Once all completed, SUBMIT your team by pressing the submit button (activated by clicking top right-hand menu on the app).
13. review if referees have been appointed to the game. Click close to complete.



### At the Ground...

1. Perform a final review of your team
2. Perform a review of the opposition
3. View opposition ID Cards by clicking on the player and select the menu option VIEW PLAYER CARDS
4. Flick through the player cards to review all cards
5. CONFIRM the opposition team by pressing the match sheet menu and selecting CONFIRM option.

### If there is no official referee...

1. Perform a final review of your team
2. Perform a final review of the opposition
3. View ID Cards
4. Go to Officials tab and add a person as a non accredited referee for the match



## At completion of the match...

1. The Manager enters the match sheet and reviews:
  - i) Remove any players that didn't play
  - ii) Check the score entered by Referee
  - iii) check any yellow and red cards entered
2. To enter the score, select the Recorder tab
3. Search and filter for your match
4. Enter Scores
5. Press Save

## 2.3 MATCH SHEETS & SCORES (CONT)

### SCORES

- ▶ Each Manager has the obligation to provide their team's game result by 8 p.m. Sunday evening to MFC's Results Recorder via 0490 852 832 in the format  
AGE\_DIV\_SCORE\_WIN/LOSS/Draw  
e.g. U8\_Div5A\_0-0\_DRAW
- ▶ The CDSFA passes on fine to MFC if scores are not entered and match sheets not submitted. These fines will be passed on to teams.

## 2.4 Player Eligibility

### Rule 5.2.11:

There is a maximum number of players that may be brought up into a higher graded or different age group team for any given match

Under 8 and 9 age groups allow for 2 players

Under 10 and 11 age groups allow for 3 players

Once you borrow a player for the 5<sup>th</sup> time, they stay in your team

It is the responsibility of the team / club / individual player - NOT the absolute responsibility of the Match Official.

For Rules of the Association go to

<https://www.footballcanterbury.com.au/resources/>

## 2.5 FORFEITS

- ▶ The team's manager **MUST** notify the MFC's Competition Secretary via [compsec@marrickvillefc.org.au](mailto:compsec@marrickvillefc.org.au) in writing of a forfeiture by 3 p.m. 3 days prior to game day to avoid a fine:
  - For a Saturday game - notice is required by 3 p.m. Wednesday
  - For a Sunday game - notice is required 3 p.m. Thursday
- ▶ Email must have all details of game ie date, time, field, opposition, your team
- ▶ Forfeitures with less than a 3 day notice will incur a CDSFA fine
- ▶ The fine will be passed on to the team. If the fine is not paid the Club will forfeit your next game

## 2.6 REFEREES AND OFFICIAL PAYMENTS

- ▶ It is the Managers responsibility to pay referees from U10+. Please ensure you have the correct cash money.
- ▶ If no referee is provided, both teams are to agree 1 referee who will referee the whole game i.e. first & second halves
- ▶ There is a NO TOLERANCE RULE to swearing during a game
- ▶ There is a minimum 5 match ban for swearing to the referee
- ▶ MFC will also impose a 2 week community service





## 2.7 TECHNICAL AREA

- ▶ Maximum of TWO team officials are allowed in the technical area.
- ▶ They must be display a current ID card and be wearing (stylish **yellow**) Hi-Viz vest
- ▶ Only players actually participating in a game are permitted
- NOT PERMITTED:
  - ▶ Non-playing members of the team e.g. injured, excess squad
  - ▶ Additional Team Officials above the Max. 2
  - ▶ Player's or Team Official's children, partners, friends
- ▶ Each team is to also provide a Ground Official at all games wearing a (more stylish **orange**) Hi-Viz vest and to be situated in the Spectator Area



## 2.9 COVID SAFE PROTOCOLS

To help ensure that the appropriate safeguards are in place when participating, all players, parents, officials and spectators (where applicable) are required to adhere to the following:

- ▶ Do not attend football if you are feeling unwell or have any cold or flu like symptoms, even a runny nose or scratchy throat. Self-isolate immediately and get tested.
- ▶ Sign in using the Service NSW QR Codes at all parks
- ▶ Wash and/or sanitize hands before and after attending all training and games
- ▶ Players arrive dressed and ready to train or play
- ▶ Players must comply with the 1.5m social distancing rule at all times (except during games)
- ▶ No shaking hands, high fives or hugging other players, match officials, team officials or spectators
- ▶ No player walkouts prior to matches
- ▶ No player huddles or post-match huddle celebrations

- ▶ Avoid carpooling as this is considered “close contact” and increases the risk of transmission
- ▶ If travelling by bus, coach or by public transport NSW Health advises to wear a face mask
- ▶ Do not share drink bottles
- ▶ Do not share containers of food, including oranges. Players should bring their own food and snacks.
- ▶ Do not bring anyone with you to training or games that has attended any NSW Covid-19 case location listed on the NSW Health website or been in contact with a positive case of Covid-19 within a 2 week period or who has cold or flu like symptoms. They should also immediately self-isolate and get tested.
- ▶ • Avoid bringing anyone who may be at high or increased risk of illness

- ▶ Spectators must observe the 1.5m social distancing rule at all times unless from the same household
- ▶ Players and spectators must not socialise or assemble in groups before, during or after training or games
- ▶ Once training and games are finished, leave the venue as soon as possible
- ▶ Equipment needs to be cleaned after every session

## 2.9 APPARELL-Coaches & Managers Polo, Players Training (Alternative Kit)

- ▶ The MFC Club Shop sells Coaches & Managers Polo Tops at \$45
- ▶ You can add your initials for an extra \$5
- ▶ Players Black and White Training Kit (jersey, shorts & socks) \$60
- ▶ Training jersey can be used as the alternative kit if whole team purchases. The jersey is \$35.00
- ▶ Alternative jerseys need to be worn when playing another Marrickville team or Punchbowl.
- ▶ If they are used as the alternative kit, numbers need to be pressed on them.





## 3.0 COACHING MATERIAL & COURSES

Football has one of the lowest rates of accredited coaches

The Canterbury District Soccer Football Association (CDSFA) is implementing a 4-year roll out for coaching courses

Coaching Courses can be found at [www.footballcanterbury.com.au/events/](http://www.footballcanterbury.com.au/events/)

# 3.1 COMMUNICATION

Every team is expected to set up your team on **TeamLinkt**


Initial set up should be done from a PC

Name of team should follow the format: MFC U? Team ID  
e.g. MFC U8/5A

The **CLUB** uses Teamlinkt for quick and brief messages to Team Managers e.g. MFC Park Closed, your team is on Volunteer Duty, etc.

A **TEAM MANAGER** and the Team uses TeamStuff to communicate on team matters e.g. players confirm game day attendance, confirming game location, relaying wet weather messages, listing

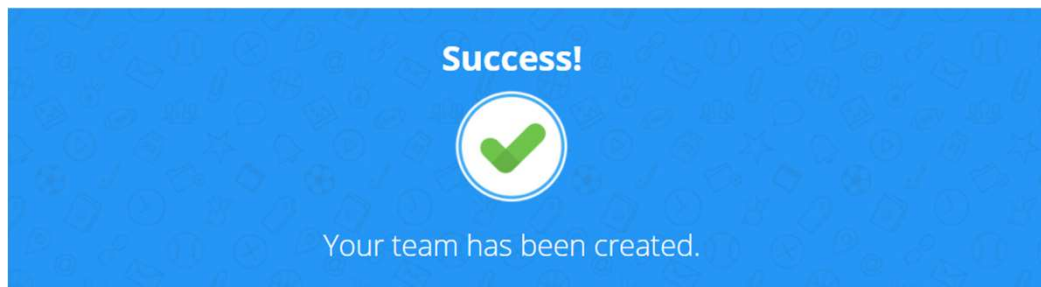
## 3.2 TeamLinkt

- ▶ Set up your account and sign in
- ▶ Click on 
- ▶ Select add new team and fill in the details

**CREATE TEAM** - Teamlinkt Pro is free, forever, through our sponsors

Team Name*	<input type="text" value="MFC Under 10/5"/>
Sport*	<input type="text" value="Football"/>
Team Type*	<input type="text" value="Youth"/>
City	<input type="text" value="Marrickville"/>
Country	<input type="text" value="Australia"/>
State / Province	<input type="text" value="New South Wales"/>

- ▶ Click create
- ▶ Click Launch My Team



### Now let's launch your team!

To get you going, we've added a sample event for you to check out.

We'll send a notification/email so you can see how team members are reminded during the season.

Launch My Team

- ▶ A sample event will be shown on the next page, press the delete button
- ▶ Click on Dashboard

- ▶ Select +Members

### SHORTCUTS FOR MFC UNDER 10/5



+ Events



+ Members



Invite Family



+ Email



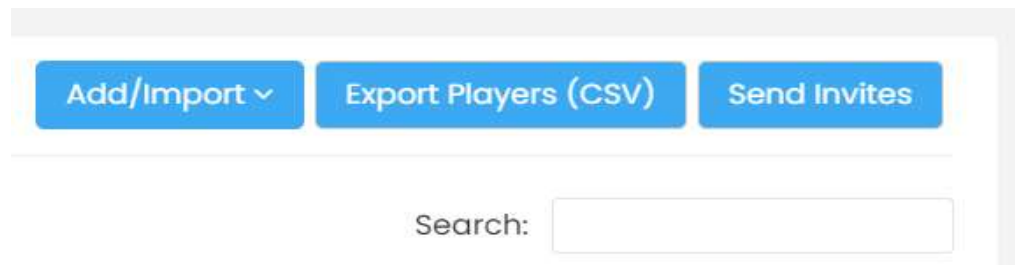
+ Photos

- ▶ Complete your team details. If the email for the player is the same as the parent, leave it blank.

#### ADD MEMBERS ⓘ

Player Name *	Player Email	Position	Team Admin
<input type="text" value="Player Name"/>	<input type="text" value="Player Email"/>	<input type="text" value="Position"/>	<input type="checkbox"/>
Contact 1		Contact 2	
<input type="text" value="Contact Name"/>	<input type="text" value="Contact Email"/>	<input type="text" value="Contact Name"/>	<input type="text" value="Contact Email"/>

- ▶ Once all information has been completed select ADD
- ▶ Click View My Team
- ▶ Click Send Invites



- ▶ You will receive a confirmation that invites have been sent
- ▶ To set up training and games click on Schedule
- ▶ Click Add/Import
- ▶ Select Add Events
- ▶ Click on Advanced. This will allow you to do set up all your training sessions
- ▶ Complete the details for Training and Games
- ▶ Do not forget to click SAVE

## 3.3 WET WEATHER: MACKEY & STEEL PARKS

- ▶ Always presume your training/game is on until it has been confirmed otherwise
- ▶ MFC seeks to inform teams of MFC park closures as early as possible. Sometimes it doesn't happen until minutes before games are scheduled to start.
- ▶ Inner West Council (IWC) makes a decision on park closure every day by 3 p.m.
- ▶ If a MFC park is open Friday afternoon, the Club Committee may need to close the park on Saturday or Sunday, depending on the weather.
- ▶ MFC uses a **two-step communication approach**:
  1. A message will be sent from the Club to each Team Manager through the managers group in TeamLinkt
  2. Each Team Manager relays the message to each player's family
- ▶ As a back up MFC also posts Mackey and Steel Park wet weather closures on the MFC website, Instagram and Facebook

<https://www.marrickvillefc.org.au>



@marrickvillefc



Marrickville FC

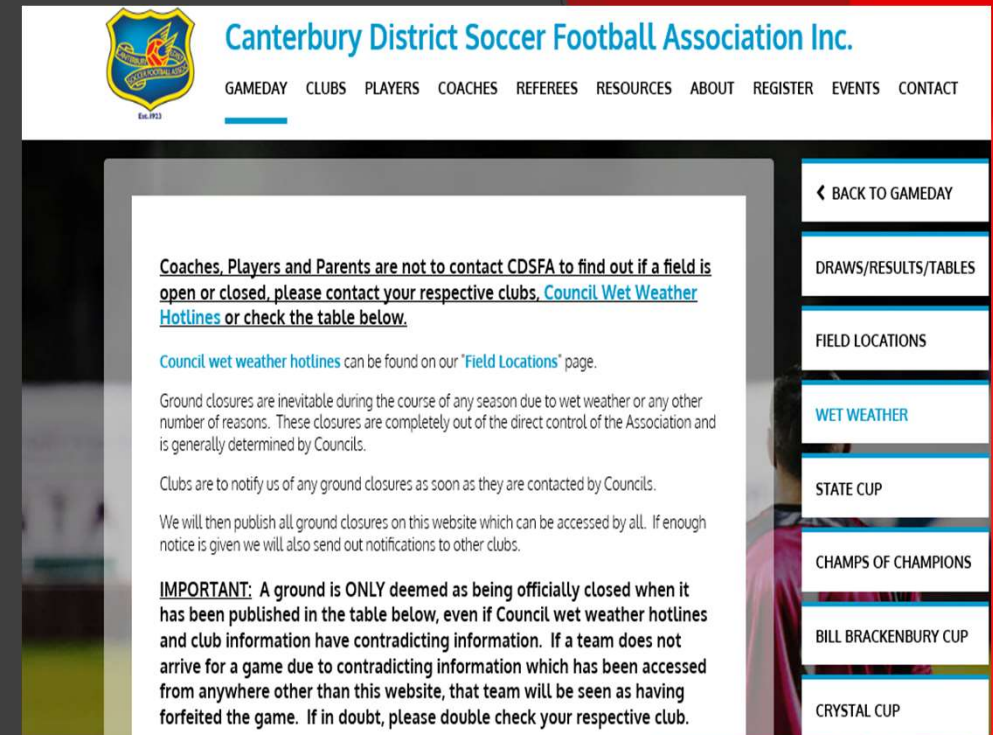




## 3.3 WET WEATHER: NON-MFC PARKS

- ▶ Always presume your game is on until it has been confirmed otherwise

- For Games not being played at Mackey Park or Steel Park (usually Away Games), the **ONLY** place to look is: [www.footballcanterbury.com.au/gameday/WetWeather/](http://www.footballcanterbury.com.au/gameday/WetWeather/)



The screenshot shows the website for the Canterbury District Soccer Football Association Inc. The header includes the association's logo and a navigation menu with links for GAMEDAY, CLUBS, PLAYERS, COACHES, REFEREES, RESOURCES, ABOUT, REGISTER, EVENTS, and CONTACT. The main content area features a notice regarding wet weather ground closures. The notice states that coaches, players, and parents should not contact CDSFA for field status but should contact their respective clubs or check the Council Wet Weather Hotlines. It also mentions that ground closures are determined by Councils and that clubs are notified of closures as soon as possible. An important note states that a ground is only deemed closed if the information is published on the website, and teams should double-check their respective club if in doubt. A sidebar on the right contains a list of navigation links: BACK TO GAMEDAY, DRAWS/RESULTS/TABLES, FIELD LOCATIONS, WET WEATHER (highlighted), STATE CUP, CHAMPS OF CHAMPIONS, BILL BRACKENBURY CUP, and CRYSTAL CUP.

**Canterbury District Soccer Football Association Inc.**

GAMEDAY CLUBS PLAYERS COACHES REFEREES RESOURCES ABOUT REGISTER EVENTS CONTACT

◀ BACK TO GAMEDAY

DRAWS/RESULTS/TABLES

FIELD LOCATIONS

**WET WEATHER**

STATE CUP

CHAMPS OF CHAMPIONS

BILL BRACKENBURY CUP

CRYSTAL CUP

**Coaches, Players and Parents are not to contact CDSFA to find out if a field is open or closed, please contact your respective clubs, [Council Wet Weather Hotlines](#) or check the table below.**

[Council wet weather hotlines](#) can be found on our "Field Locations" page.

Ground closures are inevitable during the course of any season due to wet weather or any other number of reasons. These closures are completely out of the direct control of the Association and is generally determined by Councils.

Clubs are to notify us of any ground closures as soon as they are contacted by Councils.

We will then publish all ground closures on this website which can be accessed by all. If enough notice is given we will also send out notifications to other clubs.

**IMPORTANT:** A ground is **ONLY** deemed as being officially closed when it has been published in the table below, even if Council wet weather hotlines and club information have contradicting information. If a team does not arrive for a game due to contradicting information which has been accessed from anywhere other than this website, that team will be seen as having forfeited the game. If in doubt, please double check your respective club.

## 3.4 VOLUNTEER ROSTER

- ▶ Every team will be rostered on for one shift either at Mackey Park or Steel Park
- ▶ Shifts will be 8.30am-12.30pm & 12.30pm-4.30pm
- ▶ Volunteer roster tasks include canteen, field pack up, ground officiating, COVID marshal, etc.
- ▶ If you don't turn up for volunteer roster, your next game will be forfeited
- ▶ Instructions and number of people required for each park will be on the club website
- ▶ The volunteer roster can be found on MFC website end of the week
- ▶ Questions to [footballsupport@marrickvillefc.org.au](mailto:footballsupport@marrickvillefc.org.au)



## 3.5 KEY DATES

- ▶ Season begins Saturday 10<sup>th</sup> and Sunday 11<sup>th</sup> April
- ▶ Games to be played Saturday 24<sup>th</sup> April
- ▶ Female Football Week is Saturday 1<sup>st</sup> May to Sunday 9<sup>th</sup> May
- ▶ Female Festival on Friday 7<sup>th</sup> May
- ▶ The non-premiership Presentation Round is planned for the weekend of Saturday 21<sup>st</sup> / Sunday 22<sup>nd</sup> August. This is your final game.
- ▶ MFC Presentation Day Saturday 4<sup>th</sup> September (TBC)

## 4.1 CONTACT INFORMATION

- ▶ Georgie Kokokiris - 0410 658 458  
[Managingdirector@marrickvillefc.org.au](mailto:Managingdirector@marrickvillefc.org.au)
- ▶ Gary Schmidt- 0401 421 915  
[president@marrickvillefc.org.au](mailto:president@marrickvillefc.org.au)
- ▶ Competition Secretary  
[compsec@marrickvillefc.org.au](mailto:compsec@marrickvillefc.org.au)
- ▶ Maria Bacrinotis  
[footballsupport@marrickvillefc.org.au](mailto:footballsupport@marrickvillefc.org.au)

## 4.1 CONTACT INFORMATION

- ▶ MFC's Game Result Recorder - 0490 852 832

Format: U8\_Div5A\_0-0\_DRAW

- ▶ MPIO

[mpio@marrickvillefc.org.au](mailto:mpio@marrickvillefc.org.au)

- ▶ Code of Conduct support:

Go to info@[marrickvillefc.org.au](mailto:info@marrickvillefc.org.au)