

Be part of it!

Marrickville Football Club



Red Devils

WHAT DOES A MANAGER DO?

Welcome

Thank you for volunteering to be a manager. We hope that you find it a rewarding experience. Volunteers are essential to our community based club and rest assured that everyone appreciates your efforts. We have over 100 volunteers and some of them go to extraordinary efforts to make this all possible.

Most importantly remember to have fun!

General role description

- A manager is the point of contact through which communication from the SSG Co-ordinator and the Club passes through to the parents and players.
- The manager is also the parents' first point of contact for any questions they may have. If you don't know the answer please pass the questions onto the SSG Co-ordinator.

The managers take on the administrative and communication tasks associated with the team and allow the coaches to concentrate on coaching. From our feedback from last year children get the most out of their experience in small sided games if there is both an effective communication and inclusive and encouraging coaching.

- The manager should be supportive of the coaches and try to encourage as many players and parents to get involved at training and on games days. It is a team effort from all the volunteers.
- An important part of being a manager can also be getting to know the parents, introducing them to one another and generally being inclusive and encouraging a team spirit amongst the players and the parents in your Squad.

Below are the official duties and a few ideas and tips from people who have performed the role in previous years. Feel free to personalise your role and do what you feel comfortable with.

Specific duties

Contacting parents

- You will be emailed as an excel spread-sheet a contact list for your Squad. We have been sending emails to these addresses and correcting them if we get any bounce backs, so hopefully they should all be correct. It may be an idea to check with parents that they have been receiving emails and also to let you know if you have the best address for them to check on a regular basis.
- To make your job easier set up email as the primary method of communication with your team. Generally we would suggest using Bcc to send emails for privacy/spam reasons. You can then ask parents to make sure they check the email address they have given for regular updates. We will also be posting the information on the webpage (under the Small Sided Games tab).
- It is up to you whether you wish to give out a mobile number on which parents. The only time texts may be necessary is in the case of game cancellations due to ground closures when you might get short notice.
- If you have any parents of children in your Squad who live separately, it is usually important to communicate with each parent individually.

Pre-season

- Managers will officially take over communication with the parents in their Squad in the week following registration. From then on the SSG Co-ordinator will email the managers who will pass on the information.

"In research from many countries, those who are 'extremely happy' are more likely to be involved in volunteer activities."

Happiness

Ed Diener and Robert Biswas-Diener 2008.



Coaches

Coaches focus on teaching the players the skills of football including organising and running the training sessions, choosing the teams, watching and developing game play and game plans.



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- If your team has not commenced training, you should contact the coaches and confirm when training will begin and send an email with this information to parents. You can also take this opportunity to introduce yourselves if you like.
- If there are any players in your Squad who have not paid by the first game on 17 April, we will send you an email and ask you to follow up payment. As unpaid players are not covered insurance they will not be able to play on 17 April.

Training

- Training is on Wednesdays between 5.30 and 6.30 at Tempe Reserve
- Each Squad will be allocated a part of Tempe 1 (the field in front of the Canteen). A map has been circulated
- It is great if you can attend training (especially at the beginning of the season) so you can meet the coaches, parents, check contact details and answer (or at least try to answer) any questions.

An important role you can play is keeping track of the equipment. The balls and other equipment are very valuable to the club. Balls somehow always seem to go missing! It is good idea to keep the balls away from where parents/families are. Also to try to encourage the fact that the balls are for the use of the players training (rather than older or younger siblings).

Game Days

- Games will run in 3 time slots, as described below this is still being finalised due to the constraints of space at Tempe and the large number of registrations. As a general guide the first game will be at 8.45 and the final game will be finished by 11am.
- The SSG Co-ordinator will email you early in the week to confirm the playing schedule for the following Saturday. This will also be posted on the Small Sided Games tab of the MFC website. You will need to forward this on to parents.
- Each week a Squad will be responsible for helping set up the fields. This will be one of the Squads who play the first game on Saturday. The Manager will need to organise at least 3 parents to attend to help with the set up. We would suggest that you encourage these to be parents who are not already coaching or managing. As the season goes on the parents will get used to how things are run. It will be done a rotational basis so it should only be around twice a season.
- Players should arrive at least 15 minutes before their game time. The games will start on time!
- As each Squad will be divided into 2 teams on game day. There will need to be a coach/manager or parent volunteer who looks after each team. This role will involve general organising, substitution of players (you need to ensure as best as you can that each child gets equal game time) and dealing with any injuries etc. Depending on how many volunteers you have, you may need to assist with one of the teams. See the coaching manual for more details on this role. **Coaches do not go on the field and there is no "coaching" during the matches.**
- It is a good idea to have any player who is not on the field stand with the coach/manager and wait till they are required to go back on the field.
- Parents of children playing in the last game will need to help with packing up the fields (there is not much to do and should only take about 5 minutes).
- We are also hosting Fraser Park (one of the smaller clubs in the district who don't have enough players to run SSGs themselves). Your Squad may play Fraser Park in a Saturday game instead of another MFC team at some point in the season. These games will be at Tempe Reserve.

U6/U7 2010 MFC Calendar

Saturday	20 March	Registration Day
Wednesday	24 March	Training
Saturday	27 March	No Games
Saturday	27 March	Informal Session Coaches
Wednesday	31 March	Training
School Holidays		
Saturday	4 April	No Games
Wednesday	7 April	No Training
Saturday	10 April	No Games
Wednesday	14 April	No Training
Saturday	17 April	Small Sided Games
Wednesday	21 April	Training
Saturday	24 April	Small Sided Games
Wednesday	28 April	Training
Saturday	1 May	Small Sided Games
Wednesday	5 May	Training
Saturday	8 May	Small Sided Games
Wednesday	12 May	Training
Saturday	15 May	Small Sided Games
Wednesday	19 May	Training
Saturday	22 May	Small Sided Games
Wednesday	26 May	Training
Saturday	29 May	Small Sided Games
Wednesday	2 June	Training
Saturday	5 June	Small Sided Games
Wednesday	9 June	Training
Queens Birthday Weekend		
Saturday	12 June	No Games
Wednesday	16 June	Training
Saturday	19 June	Small Sided Games
Wednesday	23 June	Training
Saturday	26 June	Small Sided Games
Wednesday	30 June	Training
School Holidays		
Saturday	3 July	No Games
Wednesday	7 July	No Training
Saturday	10 July	No Games
Wednesday	14 July	No Training
Saturday	17 July	Small Sided Games
Wednesday	21 July	Training
Saturday	24 July	Small Sided Games
Wednesday	28 July	Training
Saturday	31 July	Small Sided Games
Wednesday	4 August	Training
Saturday	7 August	Small Sided Games
Wednesday	11 August	Training
Saturday	14 August	Small Sided Games
Wednesday	18 August	Training
Saturday	21 August	Last Game Day
Presentation Day – 28 August		

Away games

We hope to play a few away games at Hurlstone Park (and possibly Earlwood or other nearby clubs) during the season. One or two of our Squads will travel to Hurlstone Park or other club's home ground. We will then host teams from Hurlstone Park or the other club.

This won't start until at least May (possibly later for the 6s). More information about these games for you to circulate to your Squad will be sent once the schedule is agreed.

Wet weather

An important role of the manager is notify parents when games or training is cancelled due to wet weather. As a general rule, if they don't hear from you the games or training is on.

Marrickville council will determine whether Tempe Reserve is open for training or game days if it is or has been raining. These decisions are made on a park by park basis, so even though some parks are closed others may be open.

You can call the Marrickville Council wet weather recorded message on 9335 2299 call the club house on 9558 5849 or check the club's website <http://marrickvillefc.org.au/> after 3pm on training days or on a Friday for Saturday games. You can also sign up on the website to get regular updates on the website content by email.

BBQ Duty

MFC's largest fund raising activities is the BBQ and canteen. Jenny and Ewen run a tight ship so pull your socks up and get stuck in. Just a few hours volunteering can raise significant funds for the club.

- Each Squad may be required to do BBQ duty once a season. It is quite the experience being on BBQ duty with Ewen!
- Sort out a roster for the parents. It is usually for around 2 hours and requires around 4 parents.

Club meetings

The Club holds coaches and managers meetings throughout the season. Many of these will not be relevant to SSGs so you will not be required to attend. The SSG Co-ordinator will let you know what meetings you need to attend.

There may also be informal short meetings before or after Wednesday training for specific SSG issues (eg prior to first game day, presentation day, away games etc).

What you need to know

Pre-season/ Getting ready for season kick off !

- All players must have paid before the first game which is 17 April. This is important as all players need to be covered by insurance. Payment can be made at Canteen on Wednesday nights.
- Refunds will be given up until 17 April. If you play on 17 April you cannot receive a refund. Parents will need to come down the Canteen on a Wednesday evening to de-register and get a refund.
- Coloured Squad printed t-shirts will be given out on or before 17 April. Each player will take home the shirt and must wear it each week on game days. They get to keep the shirt at the end of the year.
- All players must wear MFC white shorts and MFC Red Socks on game days. Shorts can be purchased from the Canteen on Wednesday nights. They cost \$25. MFC Red Socks will be distributed by the SSG Co-ordinator to managers to then issue to the players prior to 17 April.
- All players need to wear shin pads and football boots to training and on game days.
- When we travel to Hurlstone Park or other clubs later in the season, the teams will wear MFC Strip. These jerseys must be collected by the manager at the end of the game and

Games

We encourage you to express supportive comments during the games, to your child's team and the opposition as well. Try not to use players names as this is distracting for the players.

"Good Tackle", "Excellent Dribbling", "Great Shot" are some examples of supportive comments.



Team in focus and Player of the week

We hope to publish on the web page each week a picture and short article about one Squad and a player.

Any contributions from you or any other parents are most welcome. Check out the webpage in the coming weeks for ideas. The focus will be on participation not on the score or winning.

returned to the Club by the following Saturday washed. (feel free to delegate/rotate the washing duties).

Squad system and game day format

- We have eight Squads in the U6s and seven in the U7s. Each are named after the colour t-shirt they will wear on game day, Red, Sky Blue, Royal Blue, Navy, Lime Green, Emerald, Orange and Gold. How the squad system works is set out in the SSG format information sheet
- The Squads have around 10-12 children in each and will be divided up on ability basis into 2 teams of 4 (plus 1 sub) on game days.

What is SSG?

The rules and description for SSG is in the coaches' manual.

Who's who at MFC?

- Damian Hadley is the SSG Co-ordinator and also the coach of U7 Sky Blue Squad. Dieter Hochuli, is the age co-ordinator for the U6s and coach of U6 Sky Blues.
- Lisa Chadwick is the treasurer of the Club
- Georgina Kokokiris is the registrar. She will look after your registration as a manager and your players' registration (or deregistration).
- Pam Mort is the assistant secretary and generally knows everything. She will be the one emailing you about general club business.
- Jenny Tripolone is the canteen manager and gear sales. Ewen runs the BBQ each week in military style. He will keep you on track when on BBQ duty!
- Karel Soloman, is the secretary of the club.
- Ron Royston is the president of the club. He has had 50 years at the club and is always around. If he is not around, don't worry, he is close by.

Further information about other key members of the Club is the coaches manual and on the website.

If you have any questions or are asked any questions by parents that you cant answer, please ask Dieter or Damian.

Hope you all enjoy the season!

Devils Diary

Read about the experiences of other coaches and managers in the Devils Diaries from last year. It is available at the clubhouse and is printed each year for all the players and parents.

Don't forget to support the Red Devils and purchase a sausage and other treats from the canteen on Saturdays. All the revenue from the canteen go towards the Club and help to make our registration fees low.

Superstar Awards

Some Squads have used a Superstar Awards to encourage and reward players. It is recommended giving a weekly Superstar Award to a player. By the end of the year each player should have received an Award.

The description on the Award could have some supportive comments on it like "Showing Great Dribbling Skills", or "Excellent Development in Shooting"

Info for Parents

- Remember that the coaches and managers are not babysitters. Stay with your child.
- Please do not "coach" from the sideline during the Games; SSG promote free expression without pressure. Encouragement is welcome.
- Give your child lots of water.
- There is one training session per week between 5:30pm and 6:30pm (usually on Wednesday at Tempe Reserve).
- Players must wear MFC shorts and socks during the games. They must wear shin pads and football boots during training sessions and during games.